

Study program: Finance, accounting and banking (module Finance and accounting)	
Course name: Professional practice (2 nd year)	
Professor: Zaklina Andjelkovic, M.Sc	
ECTS: 3	
Requirements: no requirements	
Aim of the course: Acquiring professional skills and knowledge	
Course outcomes Knowledge and practical skills in accordance with the outcome of both compulsory and elective 2 nd year courses on this study program.	
Content of professional practice Familiarization with organizational structure and types of management; The importance of planning, organizing, control, leadership and human resources; Defining company aims; The analysis of the business environment and the analysis of organization's resources for management purposes; Prediction and strategic planning; Strategy implementation; Integration of information for decision making; Understanding different types of banks and their position in the national and international financial system; Understanding basic principles of bank operations; Practical application of credit analysis; Familiarization with evaluation and choice of investment projects; Understanding the most important bank operations; Organization of performance of financial affairs, finance records and instruments; Financial marketing; Liquidity policy of an enterprise/organization; Familiarization with international payment operations, international payments and systems of financial reporting; Familiarization with operations on currency exchange market; Practical application of skills for identifying and efficiently solving problems that modern organizations face; Accounting; Practical application and presentation of financial reports; Use of financial reports in the decision making process; Familiarization and use of instruments and techniques for planning and determining enterprise politics; Understanding basics of creating business plans; Familiarization with successful management and family business start-up; Recognition and realization of entrepreneurial idea; Capacity to apply simple and compound interest rate; Capacity to calculate the present value of annuity; The role of investments in entrepreneurship; Familiarization with entrepreneurship practice and entrepreneurial strategies; Familiarization with MIS; Practical techniques in motivation research; Practical formulating of marketing strategy; Managing instruments of marketing mix in practice; Market segmentation; The analysis of product's life cycle; Familiarization with the most important regulations in field of commercial law; The analysis of business contracts in an organization/enterprise; The analysis of obligatory elements of securities in terms of provisions of commercial law; The use of acquired knowledge of foreign language in business communication and business correspondence (where special attention is placed on the use of professional terminology).	
Number of classes, if specified	
Method of teaching Professional practice of students takes place in private and public enterprises/organizations with which the school has a signed contract for the implementation of practical work or an Agreement on business cooperation. The realization of professional practice involves independent work under the supervision of student teachers' and mentors for professional practice in the mentioned company. This way students learn about the necessary models and techniques, which are applied in banks, insurance companies, enterprises, stock markets and other financial and non-financial organizations. Through the realization of professional practice, students also acquire practical knowledge in the field of business, monetary, public and international finance.	
Evaluation (maximum points 100)	
Evaluation is performed on the basis of written and submitted professional practice diary.	