

<b>Study program:</b> Tourism and hospitality		
<b>Course name:</b> Foreign language – English 3 in tourism and hospitality		
<b>Professor:</b> Miljana K. Stojković-Trajković, English language teacher		
<b>Subject status:</b> elective course		
<b>ECTS:</b> 4		
<b>Requirements:</b> no requirements		
<b>Aim of the course</b> The aim of the course is for students to acquire basic linguistic and communicative competence in English language. The students will have mastered basic grammatical units and will have enriched their English language vocabulary especially with phrases used in tourism and hospitality.		
<b>Outcome of the course</b> After successfully completing the course, students will be able to demonstrate knowledge of a foreign language through concrete use in business communication, demonstrate understanding of specific terminology which will enable a student to perform particular activities in his/her future job.		
<b>Content of the course</b> <i>Theoretical lectures</i> Organization of fairs; Preparation of documentation and visa preparation; Types of guests and travelers; Types of transport in tourism; Airport (airport organization, types of jobs, procedure of going through an airport); Cruisers (how it looks, occupations, organization of cruises); Trains; Booking tickets and renting vehicles (ferries, cruisers, airplanes, trains); Insurance and provision (types of travel insurance); World wonders; Types of tourism (international tourism, spa tourism, wine tourism); Reps and guides (types of representatives and guides, job description, writing reports and solving problems during visitors' stay, creating activities, dressing and how to treat a client); Grammar units: direct and indirect speech, infinitive, gerund. <i>Practical course work</i> Grammar exercises related to the above mentioned grammar units; Simulations of applying for different types of visa; Simulation – going through an airport; Simulation of situations on a cruiser and project assignment – preparation and organization of a cruise; Simulation – renting a vehicle and booking tickets; Simulation – selling certain types of travel insurance; Writing an essay about world wonders; Student research and presentation of different types of tourism which exist in the region; Simulation – resort situations and solving typical problems that arise during a visitor's stay as well as writing reports on incidents during the stay.		
<b>Literature</b> <ul style="list-style-type: none"> <li>• Walker, Robin, and Keith Harding. Oxford English for Careers: Tourism 1: Student's Book. Oxford University Press, 2011.</li> <li>• Harding, Keith. Going International: English for Tourism. Workbook. Oxford: University Press, 2002.</li> <li>• Catrin E. Morris, ESP Flash on English for Cooking catering and Reception, ELI, 2012.</li> <li>• Catrin E. Morris, ESP Flash on English for Tourism, ELI, 2012.</li> <li>• Virginia Evans, Jenny Dooley and Veronica Garza, Career Paths Tourism 1,2,3 Express Publishing 2011.</li> <li>• Trish Stott and Alison Pohl, Highly Recommended (2) SB intermediate, Oxford University Press, 2010.</li> <li>• Neil Wood, Tourism and Catering workshop, Oxford University Press, 2003.</li> <li>• Michael Duckworth, Essential Business Grammar and Practice (elementary to pre intermediate), Oxford University Press</li> <li>• Michael Duckworth, Business Grammar and Practice, Oxford University</li> <li>• Smedlik, Dictionary of Travel and Tourism and Hospitality, Third Edition, Great Britain, 2003.</li> </ul>		
<b>Total number of active teaching classes</b>	<b>Lectures: 15</b>	<b>Practical course work: 30</b>
<b>Teaching methods</b> Lecture classes; practice classes, presentations of good examples of professional practice, simulations.		
<b>Evaluation (maximum points 100)</b>		

<b>Pre-exam activities</b>	<b>Points</b>	<b>Final exam</b>	<b>Points</b>
active participation in lecture classes	<b>5</b>	Written exam	<b>20</b>
active participation in practical course work	<b>5</b>	Oral exam	<b>25</b>
Colloquium 1	<b>25</b>	.....	
Colloquium 2	<b>20</b>		
Term papers	/		